



Mainz Brady Group

creating your future together

999 Baker Way, Suite 150, San Mateo, CA 94404
650 524 8840 (Office), Fax 650 649 1900

Processing of your paycheck may be delayed if this card is not filled out completely, and accurately.
RETURN TO THE MAINZ BRADY GROUP BY MONDAY NOON

Employee Name: _____

Company Assigned To: _____

Assignment Status: Continuing Finished Available

Date Worked	Time Started	Lunch Out	Lunch In	Time Finished	Total Regular Hrs	Total OT Hrs**	Total PTO Hrs**
MON	/ /						
TUE	/ /						
WED	/ /						
THURS	/ /						
FRI	/ /						
SAT	/ /						
SUN	/ /						
Total Hours Worked This Week					0	0	0

**** Must be approved by Manager**

Customer Signature _____ Date _____
I approve these hours for payment

Please print name and title _____

Employee 's Signature _____ Date _____
I have worked these hours and certify they are correct